

# DIVISION OF GENERAL SERVICES

# THE PROCUREMENT REPORT



Volume II, Issue III

November/December 2014

## Upcoming Training

### THE PROCUREMENT ACADEMY

#### Fairbanks

Level I / II - December 4th

#### RECERTIFICATION CLASSES

Juneau - December 4th

- Advanced ITBs
- Evaluating Responsiveness

Anchorage - January 15th

- Buying the Good Stuff
- Protests Happen

Fairbanks - January 29

- Evaluating Responsiveness
- Protests Happen

Register online at [TrainAlaska](http://TrainAlaska)

## CPO Corner

If you have had your Level I Procurement Certification for a while, whether you obtained it by reading the Level I Procurement Manual and turning in the completion sheet or by attending the Small Procurement class, you may have noticed that your certification now has an expiration date of April 2017.

This was done to ensure that on a regular basis, those who deal with small procurement as part of their job duties are made aware of changes to the procurement code.

What do you do now that your Level I Procurement Certification expires in 2017? You have three options:

- 1) If small procurement between \$5,000 and \$10,000 is no longer a part of your job, you may let your certification lapse.
- 2) If small procurement within this range *is* still a part of your job and you will not have a need for certification to procure over \$10,000 in the immediate future, you may read, sign, and return the [Level I Procurement Manual](#) completion sheet.
- 3) If you anticipate needing certification to procure over \$10,000 at some point, you should attend the Level I Procurement Academy.

Whichever option you choose, there is plenty of time. If you have questions, please let us know!

## Updates

### Miscellaneous

- ⇒ There is now an FAQ for the Procurement Academy Certification Program at the following address: <http://alaska.gov/go/JKUJ>
- ⇒ The state has entered into an enterprise agreement with Adobe. This agreement provides unlimited licensing for all Adobe Creative Cloud products along with enterprise maintenance and support.

### WSCA-NASPO Updates

- ⇒ The state has switched to SHI as the software reseller for all Adobe products under the Software VAR contract. SHI will also become the reseller for all Microsoft Enterprise Agreement products in the near future.
- ⇒ Radio contracts have been extended through 8/31/15.
- ⇒ Telephone-Based Interpreter RFP proposals due 12/18/15.
- ⇒ New computer contracts are in final negotiations.
- ⇒ Drug Testing Kits/Services, Laboratory and Hospital Supply contracts will be managed by MMCAP.

- ⇒ New Office Supplies contracts are in the final stages of award.

### MMCAP Updates

- ⇒ Expanded contract listed on the CAM to list each product and service separately.
- ⇒ EXP Pharmaceutical Services contract replaced Returned Goods contract.
- ⇒ Dental Program contracts awarded to three vendors.
- ⇒ New Drug Testing Kits & Services awarded.
- ⇒ Wholesaler distribution contract (Cardinal) extended through 2/28/15.

### Renewals/Extensions

- ⇒ Electrical Services contract amended to DOT small procurement level of \$200K.
- ⇒ Pleading Paper contract renewed through 10/31/15.
- ⇒ Groceries contract extended through 2/1/16.

### Awards

- ⇒ The Micrographics Services contract was awarded to Raycom Data Technologies.

## Ask a Contracting Officer...

**Q:** *Can the standard contract clause be modified?*

**A:** AAM 81.170 states that the standard contract clauses found in various procurement documents (Request for Quotation, Standard Terms and Conditions for ITB/High Tech Contracts, Standard Agreement Form, and Appendix A) may only be modified with the prior written approval of the Attorney General.

However, AAM 81.450 states professional services contracts that are \$10,000 or less must be in writing but the standard agreement form is not required. The requirement of Attorney General review does not apply.

Have a question you'd like answered? [E-mail it to us!](#)